

Calling Designers & Decorators!

The 7th annual *Holiday Magic 2024* returns to Bonnet House this December!

What

Bonnet House is in search of designers & decorators to help ring in the holiday season! Holiday Magic 2024 is a major fundraiser for the preservation of Fort Lauderdale's beloved historic Bonnet House Museum & Gardens. Local designers contribute their talents to decorate Bonnet House's trees, wreaths, & centerpieces, bringing delight and holiday cheer to Fort Lauderdale!

When

- AUGUST** Call to Designers and Decorators go out
- OCT - NOV** Pick up your tree, wreath, centerpiece from Bonnet House
- NOVEMBER 15th** Signed "Holiday Magic Entry Form" & "Guidelines" DUE by 3pm
- DECEMBER 2nd** Return decorated trees, wreaths, and centerpieces to Bonnet House
- DECEMBER 16th** Designers on-call if needed for pick-up/delivery of purchased designs

Join in the fun!

Holiday Magic Event Schedule



- Friday, December 6th** Annual Holiday Magic Soirée
- Saturday, December 7th** Whimsical Wonderland
- December 11th-13th** Evening Experiences

Spread cheer and support Bonnet House with your dazzling creations!

Specs

Bonnet House will provide high quality trees, wreaths, and centerpieces to designers for decoration. Pickup will be sometime in October (Lauren will notify you of the date). We are asking designers to donate their time, talent, and ornaments for their creations.

- THEME** Designer's choice! Family-friendly theme must be declared on "Guidelines"
- TREES** Size varies from 3'-7.5'. Trees are pre-lit with stands provided.
- WREATHS** Sizes 24", 30", & 36". Some are pre-lit; others need battery operated LEDs.
- CENTERPIECES** Undecorated, artificial centerpieces are 36" in length.

Sales

Trees, wreaths, & centerpieces will be sold throughout December, starting at the Soirée on the 6th. All proceeds go to the preservation of Bonnet House Museum & Gardens.

Gift

For each decorated tree, wreath, or centerpiece returned to Bonnet House, designers will receive: **ONE COMPLIMENTARY PASS** to the Holiday Magic Soirée on Friday, Dec. 6th! Contact Lauren to confirm attendance. Each general admission pass is a \$125 value; may be upgraded to VIP for \$50.

Contact

QUESTIONS ABOUT HOLIDAY MAGIC OR BEING A DESIGNER/DECORATOR?
EMAIL LAURENWEISSMAN@BONNETHOUSE.ORG OR CALL (954)278-8091

🌲 **OFFICIAL HOLIDAY MAGIC 2024 ENTRY FORM:**

- ✦ Designer/Decorator Name(s): _____
- ✦ Group or Company Name: _____
- ✦ Address: _____
- ✦ E-mail Address: _____
- ✦ Phone Number: _____
- ✦ Items checked out for decoration *(Please check off & add quantity):*
 - Full-sized Tree (7'-7.5'): Table-top Tree (3'-4'): Centerpiece:
 - 24" Wreath: 30" Wreath: 36" Wreath:
- ✦ Added Value Donation Items: *(Added value donations are welcome and encouraged and must also have prior approval of Bonnet House. Such items could include but are not limited to gift cards, spa packages, gift baskets, etc.)*

All tree and wreath decorations must be in good taste and family friendly. Bonnet House reserves the right to refuse to display any tree, wreath or centerpiece that is not in keeping with this standard, in the sole and absolute discretion of Bonnet House.

By signing this Official Entry Form, I, the undersigned, request that Bonnet House accept the Holiday Magic entry described above. I acknowledge and agree that I am the owner of the property described herein and/or the designated representative of the person, group or organization with the authority to act as its agent and bind the owners of the property in all matters pertaining to the described entry.

I have read, understood and agree that I and any person, group or organization represented by me will abide by all of the rules of Bonnet House's Holiday Magic Guidelines as separately outlined and attached (please sign the guidelines and return with this entry form). I understand and agree that Bonnet House may use photographs, video or film of actual decorated entries and/or entry information for publicity and promotions of the Event, and I waive all rights to compensation for such images.

I agree to indemnify and defend Bonnet House, Inc., its directors, employees, and agents from and against any and all claims and losses arising from or resulting to any and all persons in connection with the participation of me or my group in the Event and from any and all claims for losses, damages or injuries incurred by any person, group or organization as a result of the participation of me or my group in the Event.

- ✦ ***I have read, understood, & agree to adhere to both the above statements AND the attached Guidelines.***
- ✦ ***I am at least 18 years of age or older.***

PLEASE SIGN BELOW TO ACKNOWLEDGE RECEIPT & COMPREHENSION OF THIS FORM:

DESIGNER NAME (PRINT)

DESIGNER SIGNATURE

DATE SIGNED

Designers must return signed "Guidelines" & "Entry Form" by November 15th at 3:00 pm to:



**ATTN: Lauren Weissman
900 N Birch Rd, Ft. Lauderdale, FL 33304
-or- LaurenWeissman@bonnethouse.org**

Light Up Bonnet House!

'Tis the season for celebration! Help light up Bonnet House with your most creative designs for Christmas, Chanukkah, Diwali, Yule, New Years, & all your favorite winter holidays! Provided by Bonnet House at no-cost, designers will pick up their high-quality trees, wreaths, and centerpieces for decoration. In October, Lauren will e-mail designers/decorators with the designated pick-up date.

THEME	Designer's choice! Family-friendly theme must be declared on "Guidelines"
TREES	Size varies from 3'-7.5'. Trees are pre-lit with stands provided.
WREATHS	Sizes 24", 30", & 36". Some are pre-lit; others need battery operated LEDs.
CENTERPIECES	Undecorated, artificial centerpieces are 36" in length.

Declare Your Theme!

1ST ITEM DECORATION THEME:

CIRCLE TYPE AND SIZE:

WREATH: 24" / 30" / 36"

TREE: 3' / 4' / 7' / 7.5'

CENTERPIECE: 36"

2ND ITEM DECORATION THEME:

CIRCLE TYPE AND SIZE:

WREATH: 24" / 30" / 36"

TREE: 3' / 4' / 7' / 7.5'

CENTERPIECE: 36"

3RD ITEM DECORATION THEME:

CIRCLE TYPE AND SIZE:

WREATH: 24" / 30" / 36"

TREE: 3' / 4' / 7' / 7.5'

CENTERPIECE: 36"

Requirements

♦ You must be 18 years of age or older to be a designer/decorator.

GENERAL GUIDELINES FOR ALL DECORATED PIECES (Trees, Wreaths, & Centerpieces):

- ♦ All decorations must be in good taste and **family-friendly**. Bonnet House reserves the right to refuse to display any decorated piece not keeping with this standard, in the sole and absolute discretion of Bonnet House.
- ♦ Any lights added must be new, failure tolerant; UL LED approved, fused, and designed to stay lit if one or more bulbs fail. Please test lights in advance to assure that they work.
- ♦ Do not glue decorations directly to the tree, wreath, or centerpiece! All decorations, lights, and trim must be wired; ornaments must be wired using ornament hooks. If glass ornaments are used, please supply (2) extra ornaments in case of breakage. Ornaments with metal caps must be glued to their caps in order to make them more substantial for delivery.
- ♦ Living materials OR unwrapped food items may not be used. Degradable products such as food, candy, and gingerbread must be coated and sealed with protective varnish.

ADDITIONAL GUIDELINES FOR TREES:

- ♦ All trees must include a tree skirt. Tabletop tree stands OR platforms must also be skirted.
- ♦ Bonnet House will provide one electrical outlet per tree on site. The designer will supply UL approved extension cords and power strips. Some trees come pre-lit while others will need to have UL LED lights added by the designer/decorator.
- ♦ FOR LARGER, UNLIT TREES: A maximum of three strings (up to 50 lights) may be attached end-to-end to each other. To prevent fuse failure, attach a multi-plug power strip cord to the mid-point of the tree trunk in which to plug the lights.

ADDITIONAL GUIDELINES FOR WREATHS & CENTERPIECES:

- ♦ Some wreaths are pre-lit and others will need lights added by the designer. Lights on wreaths & centerpieces must be battery operated LED lights. Designer provides batteries.

DECORATING OFF-SITE (3-4' Trees, Wreaths, & Centerpieces)

- ★ **PICK-UP DATE:** After October 1st, Designers will receive an email announcing the pick-up-date for collecting ordered pieces from Bonnet House for decoration. Due to space limitations, we recommend the wreaths, centerpieces, and 4' trees to be decorated off-site. Limited arrangements can be made if you would like to decorate your item at Bonnet House.
- ★ **DROP-OFF DATE:** Monday, December 2nd, between the hours of 10:00 am - 3:00 pm. The museum facilities do not have the storage space to receive decorated items before this date. **All decorated pieces MUST be returned to Bonnet House ON the drop-off date.** Upon arrival, designers will be directed to the place reserved for displaying their decorated piece. **Bonnet House closes at 3:00 pm**, so please arrive in time to display your piece before closing.

DECORATING ON-SITE

- ★ On-site decoration of full-sized trees will begin on **Monday, December 2, 2024** and continue through **Thursday, December 5, 2024.**
- ★ Designers are responsible for bringing the necessary tools and equipment they need. Trees will be assembled on stands. If you are decorating a full-sized tree, you will need to **bring a stepladder.**

Important dates

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Join in the fun!



Holiday Magic Event Schedule

- Holiday Magic Soirée** Friday, **December 6th** // 7:00 pm
- Whimsical Wonderland** Saturday, **December 7th** // 5:30-8:30 pm
- Evening Experiences** **December 11th-13th** // 6:00pm - 8:00pm

Sales

- ★ **Trees, wreaths, and centerpieces will be sold throughout December.** Those that are sold can be taken immediately, picked up, or delivered (delivery fee applies) The design should allow for trees to easily and efficiently detach into 3 pieces for transport. Most deliveries will occur the Monday after Holiday Magic concludes: **December 16th from 9am – 4pm.** Designers should be available at this time if help is needed for re-assembling their design.
- ★ **All decorations, lights, & ornaments become the property of Bonnet House (or the eventual purchaser of same).** The guidelines described above are hereby incorporated (and made a part thereof) of the designer/decorator entry form. Retain a copy of these forms for your reference.

PLEASE SIGN BELOW TO ACKNOWLEDGE RECEIPT & COMPREHENSION OF THIS FORM:

DESIGNER NAME (PRINT)

Designers must return signed "Guidelines" & "Entry Form" by November 15th at 3:00 pm to:

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